



**Australian Institute of Social and Ethical Accountability
(Social & Ethical Auditing Institute Inc)**

ABN 51 660 967 954

**MEETING OF THE SPECIAL GENERAL MEETING OF
SOCIAL & ETHICAL AUDITING INSTITUTE INCORPORATED
HELD ON THURSDAY, JUNE 23, 2005 AT SYDNEY MECHANICS' SCHOOL OF ARTS, 280 PITT
STREET, AT 13.30PM**

CHAIR:	Mr R. Boele	Chair
	Mr T. Heesh	Minutes
MEMBERS PRESENT	Mr Tim Heesh, Mr Richard Boele, Mr Peter Kaye, Ms Emma Herd (by phone), Mr Peter Gates (by phone) , Mr Julian Crawford (By phone)	
CHAIR	Mr Boele took the Chair.	
OPENING	The Chair opened the meeting and welcomed members to the special general meeting convened for the purpose of voting on a name change for the Institute	
PROXIES:	Proxies tabled by the chair: Marcelle Holdaway, Gianni Zappala Proxies accepted by the chair	
RESOLUTION	Resolution: Proposed by Peter Kaye Seconded by Julian Crawford "That the members of the Social and Ethical Auditing Institute Inc agree to change the Institute's name to 'Australian Institute of Social and Ethical Accountability Inc' from this EGM." Result: Carried.	
CLOSURE	There being no further formal business in accordance with the Rules, The Chairman thanked those for attending and the meeting closed at 13.35pm	



AUSTRALIAN INSTITUTE OF
Social and Ethical
Accountability

Australian Institute of Social and Ethical Accountability (Social & Ethical Auditing Institute Inc)

ABN 51 660 967 954

NOTICE OF SPECIAL GENERAL MEETING

A Special General Meeting of the Australian Institute of Social and Ethical Accountability (Social & Ethical Auditing Institute) will be held at **1.30pm on Thursday, June 23, 2005** at Sydney Mechanics' School of Arts, 280 Pitt Street, Sydney www.sydneymsa.com.au/location.htm

AGENDA

1. Presentation and vote on the special resolution:

“That the members of the Social and Ethical Auditing Institute Inc agree to change the Institute’s name to ‘Australian Institute of Social and Ethical Accountability Inc’ from this EGM.”

By order of the Board

Tim Heesh
Secretary
Saturday, 21 May 2005

You are able to appoint a proxy. Your proxy must be a member of the Institute. An Appointment of Proxy form is below or can be obtained from the Institute website at www.accountability.org.au or by phoning (02) 9403 3611.



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FORM OF APPOINTMENT OF PROXY

I _____
(full name)

of _____
(address)

being a member of Australian Institute of Social and Ethical Accountability
(Social & Ethical Auditing Institute Incorporated)

hereby appoint _____
(full name of proxy)

of _____
(address)

being a member of the Institute, as my proxy to vote for me on my behalf at the general meeting of the Institute (annual general meeting or special general meeting, as the case may be) to be

held on the _____ day of _____ and at any adjournment of that
(day) (month) (year) meeting.

* My proxy is authorised to vote in favour of/against (delete as appropriate) the resolution (insert details).

* *To be inserted if desired.*

Signature of member appointing proxy

Date

NOTE : A proxy vote may not be given to a person who is not a member of the Institute.

Please return this form to the Secretary, Australian Institute of Social and Ethical Accountability, GPO Box 4825 Sydney 2000 by 17.00, Monday, June 20, 2004.